

What can you do if you have problems getting your child into school?

If you have any problems, please come and talk to us.

Mrs Orton can offer support in school.

You can telephone her on 0121 464 5069

We can work together to make sure that your child reaches their full potential at school.

What happens next?

We do monitor every child's attendance and punctuality very carefully. If we have concerns, school will contact you and may invite you in to discuss them.

If there continues to be a problem, a home visit will be made. If there is no response a 'safe and well' check will be carried out by the police.

You may be placed on the 'Spotlight' scheme which, in the worst case, may mean you have to go to Court and may be asked to pay a fine of either £60 or £120, per parent and per child, dependent upon how soon payment is made.

Failure to pay may result in prosecution and you could end up with a criminal record.

Working together should help us sort out any difficulties so this does not happen.

St Jude's Catholic Primary School



A Guide to Good Attendance

ST JUDE'S CATHOLIC PRIMARY SCHOOL

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B14 5PD

Phone: 0121 464 5069

Fax: 0121 464 6411

E-mail: enquiry@stjuderc.bham.sch.uk

Website www.stjudesrc.bham.sch.uk

Why is it important for your child to attend school regularly and on time?

Regular attendance is important so that your child can get the best out of their time at school.

Children are expected to arrive everyday, on time, unless they are ill or there are other authorised reasons for absence.

You can help by making sure your child arrives in school for 8.50am each day, in order for them to get settled to start at 9.00am.



Attendance during one school year	Equals this number of days absent	Which is approximately This many	Which means the number of lessons missed
90%	19 days	4 weeks	100
80%	38 days	8 weeks	200
70%	57 days	11.5 weeks	290

What to do if your child is away from school.

- If your child is absent from school, please telephone us on the first day of absence to let us know the reason and how long you think your child will be away for.
- Avoid making appointments at the dentist or doctor during school time. If you have to attend during school hours please provide us with an appointment card or letter prior to the appointment.
- If we have not heard from you either by telephone or letter, we will telephone you to find out the reason.
- Reasons are then recorded on your child's attendance record.



Holidays

FAMILY HOLIDAYS IN TERM TIME ARE NO LONGER AUTHORISED

All requests for holidays should be put in writing to inform school of an absence.

Failure to inform school could result in a 'safe and well' check being carried out by the police.

What are genuine reasons for absence?

- Illness
- 1 day for Religious Ceremonies (Which must be requested before the absence)
- Other circumstances which have been agreed by the Headteacher.



What are unauthorised absences?

- No uniform
- Oversleeping
- Shopping
- A day off for a birthday
- Parents, brothers or sisters being unwell
- Holidays in term time
- Treatment of Headlice
- Appointments for parents or siblings.
- Behaviour difficulties (including alleged bullying)